



TRANSMITTAL MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Lacey G. Simpson, Acting City Manager

DATE: April 26, 2022

RE: **Public Works Director's Project Status Report – April 2022**

Attached for City Council review is the project status report of the Public Works Director for the month of April 2022. Should the City Council have questions regarding the Public Works Director's report, staff can respond accordingly.

PUBLIC WORKS DIRECTOR'S REPORT

APRIL 2022

Project:	KETCHIKAN GENERAL HOSPITAL ADDITION & ALTERATION
Project Cost:	\$45,207,269
Completion Date:	2016

PROJECT SUMMARY & BACKGROUND

In October of 2013, Ketchikan voters passed a \$43M Bond Referendum to fund the first phase of the expansion and alteration project. Principal funding will consist of the \$43M in bonds, \$15M from a legislative grant, and \$8M from PeaceHealth. On September 4, 2014, Council action finalized the Phase I Guaranteed Maximum Price of \$45,935,018. NAC Architecture has been issued a contract amendment bringing the total A/E contract to an amount not to exceed \$1,221,616. The DOWL HKM Contract Amendment has been approved for Phase I project management, bringing the contract total to \$1,801,000.

UPDATE

Phase I construction was observed to be substantially complete on June 24, 2016. The contractor continues to work on a short list of lingering items. LDC and the City continue to meet bi-weekly to discuss and work through obstacles to wrapping the work up. Meanwhile, LDC and Marble Construction finished the locker room finishes and temporary door infill (near the ER entrance) on August 17, removing the last outstanding item on the Phase I final Certificate of Occupancy. An issue with an occasional exceedance of the OR relative humidity requirements has been raised by PeaceHealth. The project's mechanical engineer has been tasked with offering HVAC operational suggestions (within the context and cost of the existing professional services agreement). Peace Health has also engaged a mechanical engineer to review the matter at their cost. PeaceHealth's stated goal is to have this resolved for the summer of 2019.

Phase II - T- Phase II-T is substantially complete. The contractor has finished all punch list items. The City is withholding funds to ensure remedy of the final outstanding issues. Vinyl floor replacement is now complete. WJE has completed the design work on the seismic joint between the addition and the old hospital. At this point, the work to repair the joint will occur in this year, possibly as early as spring. The shop drawing submittal process has begun, and an onsite meeting to review Layton's approach has occurred with our architect WJE. The parking garage intumescent repair has been pushed back to late summer/fall according to Dawson.

Project:	KETCHIKAN GENERAL HOSPITAL ORIGINAL BUILDING ROOF REPLACEMENT
Project Cost:	\$1,600,000
Completion Date:	June 2022

PROJECT SUMMARY & BACKGROUND

The design and construct a new roof system for the original portion of Ketchikan General Hospital has been eyed for replacement since the recent completion of PeaceHealth's Pharmacy remodel. During this construction the roof was opened up which allowed for a visual inspection and numerous leaks were identified. These were temporarily patched, however this roof is situated over the top of some very expensive equipment that is critical to the operation of the Hospital. In an effort to expedite the construction the City of Ketchikan and PeaceHealth are sharing responsibility for the project with the City of Ketchikan funding the design of the project and PeaceHealth funding construction.

UPDATE

Design for the Re-roof was completed by Welsh Whiteley Architects, LLC in June of 2021. Bids were opened August 13th with one qualified bidder. Council awarded Contract 21-06 to Coogan Construction Company of Juneau in the amount of 2,401,000.00 at the meeting of 9/2/2021. Due to difficulty in materials procurement, construction is not anticipated to begin until spring of 2022. The project was estimated at \$1.6M but that was prior to the design and didn't include construction of new roof drains, asbestos removal for the construction of the roof drains, addition of EPDM repairs to existing troughs between the metal portions of the roof, and rapidly increasing material costs. Construction is slated to begin in early March. The asbestos removal is complete and the new roof drain piping is ongoing. Coogan Construction is currently demolishing the existing roofing. The re-roof will be complete at the end of June.

Project:	KETCHIKAN GENERAL HOSPITAL SOUTHEAST WINDOW WALL REPLACEMENT
Project Cost:	\$400,000
Completion Date:	January 2022

PROJECT SUMMARY & BACKGROUND

Welsh Whiteley Architects was contracted to design a new window and metal siding system for the Southeast façade of the Long Term Care wing of Ketchikan General Hospital due to ongoing leaks of the existing windows. The City of Ketchikan and PeaceHealth are sharing responsibility for the project with The City of Ketchikan funding the design of the project and PeaceHealth funding construction. Similar to the roof project, this approach is an effort to expedite the construction as the leaks have increased very recently.

UPDATE

Design for the Southeast Window Wall was completed by Welsh Whiteley Architects, LLC in June of 2021. The bid was opened on July 23, 2021 with Marble Island, LLC as the only bidder. City Council awarded contract 21-12 Ketchikan General Hospital Southeast Window Wall Replacement to Marble Island, LLC in the amount of \$370,000.00. Infection containment and scaffolding were erected in the week of March 7 and demolition began the week of March 14. The project has an anticipated project completion date in May of 2022.



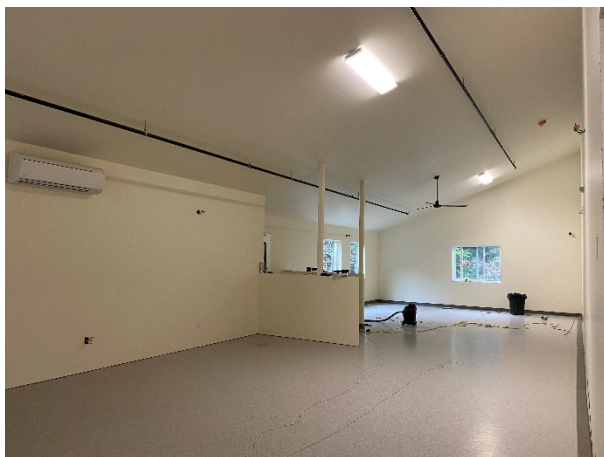
Project:	PARK AVENUE SAFE SHELTER
Project Cost:	\$683,499
Completion Date:	February 2022

PROJECT SUMMARY & BACKGROUND

At the Council meeting on October 21, 2020 City Council funded \$119,000 for the interior remodel of the former KYI building into a new overnight warming shelter for Ketchikan's homeless population. As of December 7 2020, the shelter has been occupied overnight and has been near or at capacity on a regular basis. Construction is complete and the shelter is functioning as intended. The City received a grant from the Alaska Community Foundation Coronavirus Nonprofit Relief Fund in the amount of \$683,499. Because of this grant, the City committed to funding the shelter addition project.

UPDATE

Construction is ongoing at the shelter with framing, insulation and exterior siding work complete in the addition. The budget on this is expected to be very tight especially given the increased costs of shipping and building materials. It is likely some in-house effort will be required to make the addition feasible from a cost perspective, and FCHS has been asked to make a concerted effort to fundraise. At the Council meeting of September 2, Council awarded Contract 21-14 to PK builders in the amount of \$621,000.00. The building is available for First City Homeless Services to start moving items into the building immediately.



Project:	TOTEM HERITAGE CENTER RAMP REPLACEMENT
Project Cost:	\$139,907
Completion Date:	July 2022

PROJECT SUMMARY & BACKGROUND

At the Council meeting on March 3, 2022 City Council funded \$139,907 for the replacement of an ADA compliant wood exit ramp and addition of a concrete ramp at the Totem Heritage Center. The existing ramp was demolished in 2021 due to rot and unsafe conditions.

UPDATE

Construction is ongoing at the Center with footings for the wood ramp formed, and concrete will be poured next week. At the Council meeting of March 3, Council awarded Contract 22-03 to Dawson Construction in the amount of \$139,907.00. Construction is ongoing with an anticipated completion date of June 6, 2022.



Project:	TONGASS AVENUE CROSSWALK IMPROVEMENTS
Project Cost:	\$110,000
Completion Date:	Summer 2021

PROJECT SUMMARY & BACKGROUND

At its meeting of January 18, 2018, City Council approved funding in the amount of \$110,000 to undertake improvements to crosswalk safety along the Tongass Ave corridor. The intersections of Deermount and Stedman, the Ketchikan Medical Center, Tongass and Heckman and Tongass at the Vigor shipyard were identified as priority projects to improve pedestrian safety. ADOT informed that they need more data and monitoring to add a crosswalk at Heckman.

Staff was informed that ADOT has received a Federal Highway Safety Grant for design of safety upgrades at the Deermount intersection. Included in the design are sidewalk bulb-outs, new markings and signage, and enhanced lighting. Construction was expected in 2020 but never materialized. Per City Council's direction, staff is working on a permit submittal to ADOT in order to

install a rectangular rapid flashing beacon and remove the existing lighted pedestrian sign. This trial is planned for the Deermount intersection.

Staff become aware of some LED lighting upgrades that have potential to increase conspicuity of pedestrians in crosswalks. Staff moved forward with the LED Lighting upgrades for the Ketchikan Medical Center and Tongass Ave crosswalk as a trial location for this upgrade.

ADOT is still gathering data at the Heckman Street intersection in order to determine if a traffic signal is warranted there.

UPDATE

None

Project:	NEW AERIAL PHOTOS & TOPO MAPS
Project Cost:	\$240,000
Completion Date:	Contract Is Terminated

PROJECT SUMMARY & BACKGROUND

The aerial orthophotos purchased jointly between the City, KPU, and Ketchikan Gateway Borough in 2008 are out of date. The aerial orthophotos purchased by FEMA in 2014 are also out of date and did not cover some vital facilities and areas, including Ketchikan Lakes, Whitman, Fawn Mountain, and Upper & Lower Silvis Lakes. The aerial maps and topographic maps are used for a variety of in-house purposes and public presentations. The cost of the project will be funded equally between the City and Ketchikan Public Utilities. An RFQ was prepared by Staff and publicly advertised. Numerous proposals were received, and evaluated by a selection committee. The City Council awarded the contract to Lidar America at the April 4, 2019 Council meeting. Prior to contract award, an increased photo resolution was negotiated without increasing the contract cost. This will result in state of the art picture clarity and increase the quality of data that can be obtained from the photo. Staff postponed the data acquisition flight in order to capture the Front, Mill, and Stedman improvements in the photos. Unfortunately, the ADOT project took longer than expected to finish and the weather window to complete the flight passed.

The Coronavirus pandemic delayed the project through 2020 and 2021 due to Canadian travel restrictions. The contractor has requested a large change order to the contract.

UPDATE

The 2019 contract with Lidar America has been terminated.

The Public Works Department is working with the Ketchikan Gateway Borough (KGB) to share costs for a new photo that would be obtained with a drone instead of an airplane. We are awaiting a quote from the KGB for our share of the project costs. We are also seeking authorization from the KPU Divisions who jointly funded the 2019 contract.

BRIDGES & TRESTLES

Project:	SAYLES/GORGE AND WATER STREET TRESTLE #1 REPLACEMENT
Project Cost:	\$4,800,000
Completion Date:	2021

PROJECT SUMMARY & BACKGROUND

The Public Works Department is working in support of the Alaska Department of Transportation and Public Facilities for design and complete replacement of these two structures. The two projects are included in the Statewide Transportation Improvement Plan. ADOT permitting and design is ongoing. R&M Engineering from Anchorage was awarded the design by ADOT. Streets Division cleaned the underside of the structure to allow R&M to use scanning technology to survey the structure.

Public Works designed and installed an interim abutment to support the structure until the ADOT construction project begins.

Staff met with the ADOT bridge design team to evaluate design criteria and design concept options. For Water St #1 the design concept recommended is a retaining wall and fill section, eliminating the life-cycle costs of bridge ownership. Construction is anticipated to begin in 2022.

For Sayles/Gorge, two bridge design concepts were chosen for further vetting. Eliminating the bridge and constructing a fill section for Sayles Gorge was evaluated and ruled out. ADOT&PF's consultant completed a bridge selection report. The consultant evaluated a fill section along with steel and concrete structure. The steel and concrete structure was recommended.

A most recent proposed STIP amendment #3 by the State of Alaska ADOT&PF proposes pushing construction for both the Sayles/Gorge Viaduct and the Water Street Trestle #1 out one fiscal year, to 2023 and 2022 respectively.

Staff met with ADOT & their design team. Staff reviewed the Bridge Type Selection Report for Sayles-Gorge Bridge and agree with their recommendations. Staff also conducted a Plans-In-Hand review for Water St. #1 and provided comments and feedback to ADOT. The City was required to provide another local share necessary to enter the construction phase of the project in 2022. The required local share has been paid using funds appropriated in the 2022 budget. The local match required to move into ROW acquisition has been sent to the State.

UPDATE

Water #1: Design is at 75% and the project is in the ROW acquisition phase.

Sayles/Gorge: ADOT's contractor will perform a geotechnical investigation in April 2022. At the request of ADOT, Public Works staff posted flyers in the project vicinity to inform residents of the planned work.

STREETS DIVISION (Capital Improvement Projects)

Project:	TRANSPORTATION INFRASTRUCTURE (Annual CIP)
Capital Budget:	\$300,000
Completion Date:	2022

PROJECT SUMMARY & BACKGROUND

This budget item replaces the Safer Streets & Sidewalks, Staircase & Boardwalk Repair, Pavement Overlay-Surface Repair, Concrete Road Repair, Bridge Repair, Stormwater Infrastructure, ROW Maintenance, and Wall & Abutment Repair line items of the 2020-2021 budgets

In 2022 a major component (approximately \$100K) of this CIP may be new pavement on Valley Court as mandated by a previous legal settlement agreement.

UPDATE

2021 Interim Bituminous Road Repairs –The contractor expects to begin work starting in early May beginning on Chatham Avenue and moving over to Madison Avenue at the High School once school has let out for summer.

2021 Grant St Stormwater Erosion Repairs –The contractor recently completed the concrete road surfacing.

2022 Funding:

For the 2022 funds, Staff have been prioritizing projects and reviewing requests that have come in through Public Service Requests, as well as routine inspection of the City's Transportation Infrastructure. With the current budget shortfall we anticipate that a large portion of the work will be of a **temporary repair** nature and that certain aspects of the work will be self-performed by Streets Division personnel. The winter has been very tough on our road surfaces, with more areas of pavement breaking up than at any time in at least the last 6 years.

2022 Interim Bituminous Road Repairs - Staff evaluated the roads and prepared a new 2022 Interim Bituminous Road Repair project that includes repairs on Don King Road, and Jefferson Street near Third Avenue. Staff recently advertised the contract and the bid opening is scheduled for May 6th.

Eichner Avenue Concrete Replacement – In response to a public request and after careful evaluation Staff has prioritized maintenance work on Eichner Avenue. The work will include removal and replacement of four concrete panels and repairs to the centerline and horizontal joints throughout the roads. Due to the budget constraints, Streets Division will perform the demolition and traffic control; a concrete contractor will perform the concrete work. Quotes were recently received for the concrete work and completion is anticipated by July 31st.



Don King Road – Condition



Jefferson Street – Two & One Half Alley



Jefferson Street – At Third Avenue



Eichner Avenue - Condition

Project:	SCHOENBAR CULVERT REHABILITATION
Project Cost:	\$2.65M
Completion Date:	2023 – Pending Funding

PROJECT SUMMARY & BACKGROUND

This project will rehabilitate and repair an existing 12-foot wide corrugated metal plate arch culvert located in Schoenbar Creek, adjacent to Schoenbar Road. The majority of the culvert is in good shape, but the bottom is rotted which makes it a good candidate for trenchless rehabilitation as opposed to a traditional dig and replace. Mill Creek Management Technologies, a trenchless rehabilitation specialty firm, performed a condition assessment report with recommendations. The report found that the culvert is salvageable and trenchless rehabilitation of the bottom is feasible. During Phase I of the project in 2019, it was discovered that there is a tremendous amount of groundwater flowing around, under and ultimately into the culvert through its rotted bottom. The groundwater was problematic in the 2019 project area; however, the amount of water intrusion in the remaining sections of culvert will make rehabilitation using concrete nearly impossible. An investigation into possible sources for the water intrusion was not fruitful.

Heavy rains during the summer of 2020 accelerated the culverts deterioration and prompted a temporary stabilization project to buy time to determine a long-term solution. This project was designed in-house and completed in January 2021.

In terms of a long-term solution for this pipe, the best solution would be to dig up the metal plate arch and replace it with a precast concrete culvert. However, current economic constraints make this approach difficult to fund to the point it would jeopardize the timing of the project. Unfortunately, we are out of time with this culvert.

Staff has prepared preliminary cost estimates for the long-term solution for this nearly 500-foot long culvert, and the rough order of magnitude is between \$2.5M if the design of a pipe inside the existing pipe is successful, and \$5M if we have to dig it up and replace it. The estimate range is not based on a completed design nor on actual permits, therefore it is offered to convey a sense of the seriousness of the situation, and is not suitable for drawing comparisons to the final estimate after a design is complete.

As an alternative to the dig and replace option, staff has completed an evaluation of 13 long-term rehabilitation options for the culvert and have narrowed the field to a few options that have undergone hydraulic and hydrologic analysis. One of the remaining options had better hydraulic conveyance than the others; as such FEMA permitting, consisting of a flood analysis and associated flood map revisions has been submitted for this rehab option. The Ketchikan Gateway Borough Planning department reviewed the submittal and offered its concurrence.

It should be noted that major inlet configurations changes are required in order for the rehabilitated culvert to have an acceptable hydraulic capacity.

In late 2021 Staff received concurrence from ADF&G on the request for installation of fish baffles to improve fish passage in the culvert, as the culvert conveys a fish bearing stream. An innovative baffle system had been evaluated in trials and tests by staff. This dynamic baffle is flexible in that it stands up in low flows to provide for fish passage and also folds down in high flows to allow for improved hydraulic conveyance (compared to traditional baffles & weirs) during storm conditions. ADF&G reneged from their original acceptance and added requirements for computational fluid dynamic

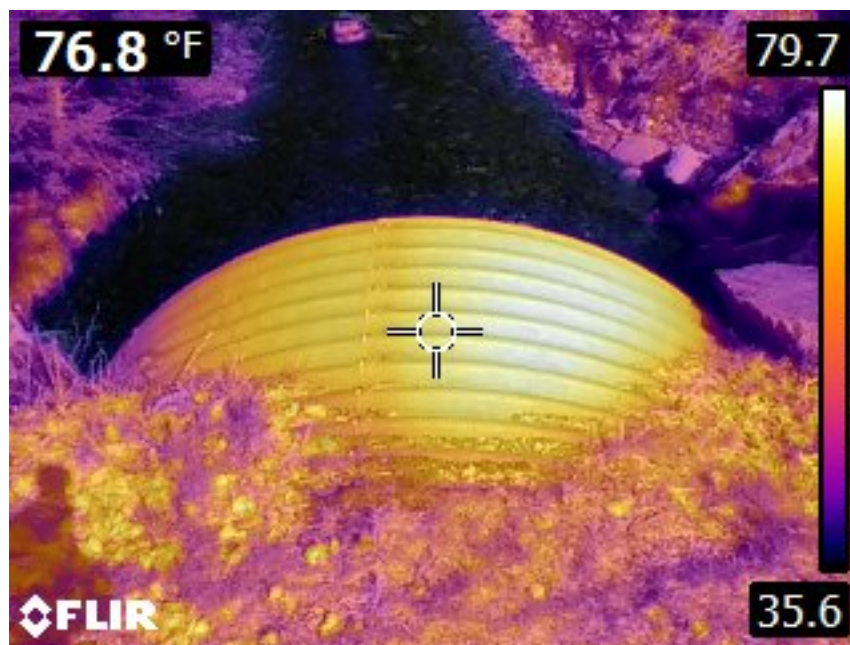
modeling of the baffles and culvert. Staff contracted with the baffle supplier to conduct modeling of these baffles, and submitted the results to ADF&G. Staff has now accomplished the hurdle of obtaining an ADF&G permit for work in the culvert.

UPDATE

Staff has completed the submission of additional data to FEMA for the Conditional Letter of Map Revision (CLOMR) submittal and has been given indication that a final determination is forthcoming soon.

Last month, staff was informed that the Schoenbar Culvert Rehabilitation project has received funding through Congressional directed spending allocations in the amount of \$1.25 million. With a balance of approximately \$1.25 million dollars remaining from the Engineer's Estimate for the project, Staff is continuing discussions on alternative resources for funding the remaining balance. With the news of funding allocations being channeled through ADEC, staff requested that ADEC accept our NEPA environmental review submittal at this time, however they will not accept the submittal now and did not know when they would be able to start the review.

Staff hired a ground penetrating radar (GPR) firm to aide in quantifying the void depth around the culvert that needs to be stabilized prior to lining the culvert. Staff had previously located void locations and surface areas inside the culvert that would require stabilization, and with the help of the GPR, will be able to more accurately estimate the grout quantity required. This reduces the Contractor's risk as well as the City's risk during bidding and construction. The GPR firm was onsite this month and is currently processing the data they collected.



Thermal Surface Image

WASTEWATER DIVISION (Capital Improvement Projects)

Project:	TONGASS AVE/WATER ST SEWER FORCE MAIN REHAB & GRAVITY SEWER REPLACEMENT PHASE II
Project Cost:	\$8,000,000
Completion Date:	2023 – Pending Funding

PROJECT SUMMARY & BACKGROUND

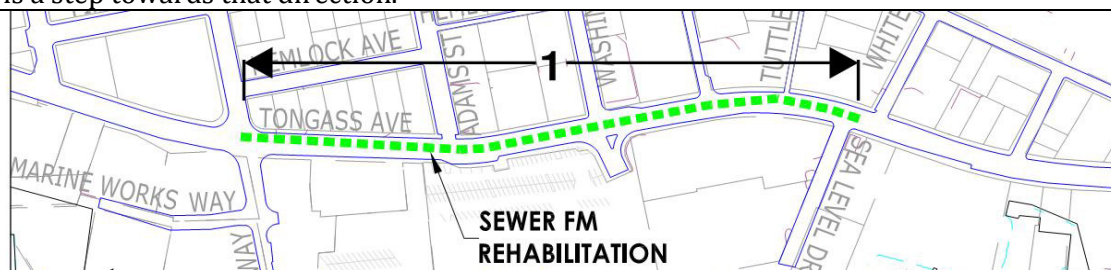
Phase II involves rehabilitating the City's remaining 2,700-linear feet of sewer force main and 1,700-linear feet of sewer gravity mains. This section of gravity sewer is known to be a major contributor to the sewer system's inflow and infiltration. On June 15, 2017 the City Council approved this project's nomination for the National Infrastructure Program. At the same meeting, the City Council approved an amendment adding funds to a contract with Stephl Engineering to fast track design of this project. The project has been broken into four distinct segments that will each be separate construction projects. These projects are critical in order to reduce the amount of infiltration and inflow coming to the wastewater treatment plant. High peak flows in August and October, during heavy rain events that also corresponded to high tides, resulted in bypassing at pump stations. Based on historical infiltration and inflow studies, it is envisioned that these projects will take a significant step towards muting those peak flows. Value engineering is complete. As such, the project design will incorporate portions of trenchless technology to help mitigate high cost, elevated risk and potential impacts to residents and businesses along the project corridor. Design Status:

-Segment 1 is complete

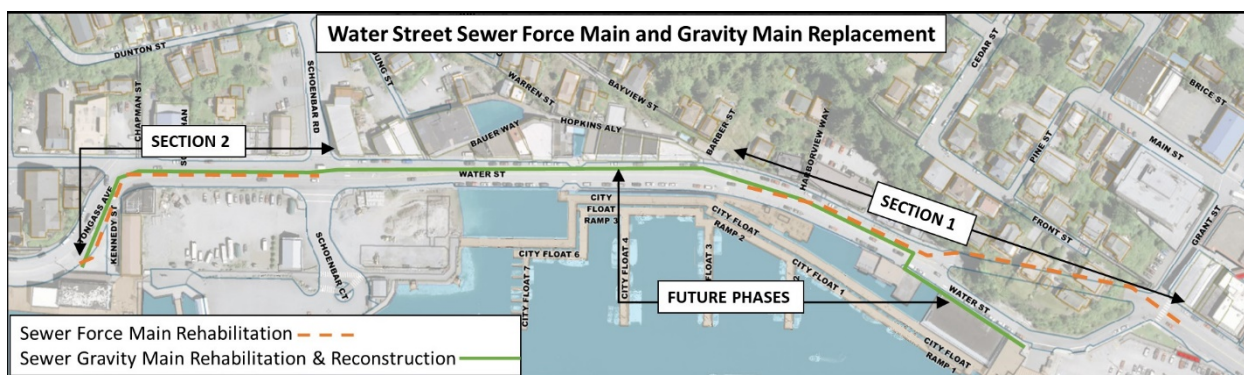
-Sections 1&2 for Water Street have been combined and are at 95% design

Staff has been in contact with the design firm and review of designs for each phase are ongoing. Staff completed the install of 5 flow monitoring devices along the Water Street Corridor. The installation allowed measurement of infiltration and inflow in the sewer lines along this corridor to occur for a 5 month window of time. Assessment of the data being collected through the flow monitoring study showed that there was identifiable tidal influence in the area surrounding Pump Station 3, just after the Tongass and Water Street viaducts.

Staff submitted a request to Congressman Don Young for potential funding of Segment 1 (Jefferson St to Pump Station 4), and on May 3, it was announced that Don Young has selected the project as part of his Community Project Funding request. This selection does not guarantee funding award but is a step towards that direction.



Tongass Ave Sewer Replacement



Updated Sections of Water Street Sewer Replacement

UPDATE

Tongass Ave - Last month staff was informed that the Tongass Ave Force Main project has received funding through Congressional directed spending allocations in the amount of \$1.25 million. With this notice staff is working with the ADEC to submit the NEPA environmental review package.

Water Street - Staff is working with Stephi Engineering to finalize the Water Street Sewer Force Main design package. Sections 1&2 for Water Street have been combined into one project and are at 95% design.

Project:	PUMP STATIONS GENERATOR REPLACEMENT
Project Cost:	\$130,000 per year
Completion Date:	March 2023

PROJECT SUMMARY & BACKGROUND

In adopting the 2018 General Government Operating and Capital Budget, the City Council appropriated money to large and small pump station upgrades for replacement of the aged generators and components at each of the seven pump stations. Electrical engineering company Haight & Associates was hired to design a year by year phased set of construction documents that will go out to bid beginning in 2019.

On September 17, the City Council approved a contract to procure the 150kW Generator Set. Staff is moving forward with that purchase and arranging for the installation. The 150KW Cummins/Onan Generator set has been ordered and is expected within the next 6 months.

The gen-set for Pump Station 2 has been up-fitted with a municipal water cooling system. The Wastewater Division took possession of the new gen-set for Station 2 on 2-17-22.

The gen-set for pump station 6 has been ordered. The lead time for these units has increased due to the pandemic and are currently unpredictable.

UPDATE

None

WASTEWATER DIVISION (Operations)

In addition to the routine work performed on a regular basis, the Wastewater Division performed the following work during the past month:

- Wastewater Division crews performed a 750ft bypass to survey a section of Schoenbar Rd.
- The Wastewater Treatment Crew successfully removed and reinstalled a new pump and frame in the Pump Gallery of Treatment Plant Building B.
- The Wastewater lab, collection, and treatment teams continues to effectively meet and surpass our effluent limits through effective communication and teamwork.



Wastewater crews using the Vactor 2100i to clean gravity lines before CCTV surveying

STREETS DIVISION (Operations)

In addition to the routine work performed on a regular basis, the Streets Division performed the following work during the past month:

- Streets has received the new asphalt re-claimer from K&M International. A representative will be arriving on April 25th to train crew on the machine and be available for any questions on properly and efficiently running the machine. Crews have used the machine to make asphalt repairs around the shop, Don King Road, 1 ½ Alley, and Fairview.
- We borrowed a Bobcat machine from the Landfill. We are hoping to utilize this piece of equipment to move ahead of our re-claimer and help get pot holes milled and cleaned so the re-claimer will be more efficient, and possibly get more of the pot holes fixed in town.
- Streets department assisted the Garage for the removal of snow tires. We were able to get all of our tires switched over, and were able to help with other departments as well.

- A crew pressure washed the guardrail on Park Ave as well as the handrail on the bridges on Park Ave and Fair St.
- Streets Division spent a day picking up any Christmas trees that hadn't been picked up.
- We used our Flo Mix product in several areas around town. Flo Mix is a material that we mix together and apply to alligatored asphalt that hasn't yet become a pot hole. We were able to place it down on Park Ave, Miller Ridge, and Hill Road.
- Streets has gone around to several of our City of Ketchikan owned parking lots and cleaned them up.
- Spring Clean-Up week started on April 18th, and will continue until April 29th for the Streets Division.





Reclaimed Asphalt on 1 ½ Alley

GARAGE DIVISION (Operations)

In addition to the routine work performed on a regular basis, the Garage Division performed the following work during the past month:

- The Garage crew has fully repaired both of the street sweepers.
- We repaired an issue with the rodder on the Vector.
- The Garage crew, along with Streets, have removed studded tires from the entire City fleet.



BUILDING MAINTENANCE DIVISION (Operations)

In addition to the routine work performed on a regular basis, the Building Maintenance Division performed the following work during the past month:

- Building Maintenance completed the painting of the City Manager's office.
- We installed new framing and siding under the entrance walkway at the Museum.
- At the Heritage Center, we replaced lighting in the ticket office with direct wired LED's, patched sheetrock and painted the ceiling and wall under the payment window, re-stained and varnished wood shelving, re-attached non-skid on the walkways, and cleaned the gutters.
- We performed minor touch up work at PASS.
- For the Finance Department, we performed City-wide self inspections on building for insurance purposes.
- We assisted WISH with trouble-shooting heating problems at their new building.



New LED's at THC



New Framing at Museum Entrance

BUILDING INSPECTION DIVISION

PERMITS

UPDATED: 04/22/22		
PERMITS ISSUED	SINCE LAST REPORTING PERIOD	YEAR-TO-DATE
Traffic Control Permits:	9	19
Permits to Excavate:	11	29
Side Sewer Permits:	1	1
Site Development Permits:	7	9
Building Permits:	12	24
Total Permits:	40	82

The efforts of our Building Official should be recognized as he has been working without a Building Inspector since August 2020, nearly two years. In order to maintain reasonable levels of service to the public, he has been working weekends and evenings. Additionally, this Division has been supplemented by Engineering Division staff, however due to a recent employee departure, and increased workload in the construction season, that is no longer realistic. The number of permits issued this month has nearly doubled from the prior month and almost triple the amount from the same time period in 2019. We have been actively trying to hire, and while we are hopeful that we can attract a candidate, we have not yet been successful. As a result, the Building Inspection Division may have to reduce its service level until the Building Inspector position is filled.